



# How to Implement Document Automation Right Today

AKA The Art of Ensuring Your Business is Pandemic - Proof

We're all caught up in the clutches of the COVID-19 (SARS-CoV-2) catastrophe. It has now affected over 3 billion people worldwide (either in the form of lockdown, quarantine, unemployment among others) and there are hundreds of thousands of cases in the US (and counting).

In one sentence: The present state is simply Unprecedented!

But, fret not, you can ensure your organization or business is pandemic-proof by engaging document automation software like [Windward](#).



## Document Automation for Essential Service Organizations & Public Departments

Statistics and figures confirm this fact as nearly [4.5%](#) (the last such figure was seen almost 50 years ago in 1975) became unemployed just in March of 2020 as reported by BLS on April 3rd.

With millions of [people becoming unemployed daily](#) and the subsequent rise of unemployment insurance claims, the Department of Labor and Employment Development Agencies among others need to generate and process thousands of documents every day (which is way beyond the capability of us, humans).

### Embrace Windward for Quick and Easy Integration & Setup — Enhance Productivity and Cut Compliance Risks with Document Automation

*Let's put it this way — [Windward](#) is built for a crisis like the COVID-19 pandemic and beyond!*

Windward's document automation software brings order to the current chaotic situation. We completely understand and realize Government departments and other essential service organizations (pharma companies researching on vaccines and hospitals) alike all over the country (and the globe) are looking for quick and smart automation solutions that they can implement to make their work easier.

And, document automation can play

a major role. It makes generating and processing your documents super-swift while ensuring they are accurate. You might wonder and question — Well, is it going to take weeks or months to set and configure the document automation software up and running in my system?

Our answer — Just a couple of hours!! (from implementation to designing templates to creating documents)

There are already hundreds of customers who have integrated our document automation software in their current applications and created simple templates needed for documents in just a couple of hours (some even less than an hour!).

Even complex templates with lots of logic and parameters can be created in just a couple of hours. You can automate the process of reading

the data and making appropriate changes quickly and easily. Besides, all compliance requirements are met in terms of layout and formatting as templates can dictate it all to maintain consistency.

So, what took days to implement document automation will only take hours when you choose Windward and documents that took hours to create will only take a couple of minutes once everything is setup.

As a result, [document automation](#) can make creating vaccine clinical trial reports for drug-making companies simple and swift. This way, researchers and scientists can stay focused on the core part of their research. It also comes handy for hospitals dealing with thousands of virus test reports daily all over the country.

In the current pandemic times, as super-busy essential service organizations (hospitals, clinics and pharma companies) and public departments (employment development and other government agencies) you can get rid of repetitive tasks like generating documents and focus more on saving people's lives and ensuring they survive these tough times.



**What took days to implement...  
will now only take hours**

## Document Automation for Private Businesses & Companies

Let's face it — the current situation sucks for most businesses and companies in the US and worldwide! There has been no crisis (COVID-19 pandemic) like the one human civilization is battling right now. For so many businesses out there that include insurance offices, this, unfortunately, means employees can no longer report to their usual office setting.

Is this pandemic the end of business for these companies? Not at all, remote work is now the new reality.

According to the Bureau of Labor Statistics, annual averages show about [25 percent](#) of employed persons were working at home or remotely in the last couple of years. Now, that number has inevitably doubled or tripled out of necessity due to the current calamity.

However, [work-from-home](#) requires certain basic conditions like an internet connection, communication, and collaboration tools between different departments. And, most businesses and organizations run on documents, so there's an absolute need for [document automation software](#).

When you introduce document generation software like [Windward](#) to this new setting it becomes a powerful combination! *(Automation will uplift productivity as confirmed by the [McKinsey report](#).)*

Document automation software like Windward [can be integrated quickly](#) into your existing system or application

in just a couple of hours as discussed above. So, in no time, it empowers your employees to create templates and generate hundreds of documents in just a matter of minutes all on their own. Even if one employee gets sick and needs to remain self-quarantined for the next 14 days, another employee can pick up the document generation process right from where it stopped with the help of [automation software](#).

Scores of industries are already automating their document creation systems and this has improved flexibility in terms of where they work, how they work, and when.



# Advantages of Document Automation During the Current Pandemic



## Fosters Continuity & Rapid Workarounds

For certain businesses, work can carry on despite the lockdown. Automating enables employees to carry on work remotely (moreover, a study shows that [remote workers](#) will put in more hours than office workers). It can be as if they are right there in the office. Essential documents are already drafted as [templates](#) so everyone can generate important documents without supervision and managers can access these documents for approval. On the other hand, organizations like banks, insurance companies, and the like are all able to continue their work and generate documents rapidly due to the simple and quick setup of the document automation software.



## Minimizes Expenditure

Every business would like to spend less while continuing production. Now, more than ever, it is essential to minimize spending as the world experiences a financial crash. With [docgen software](#), you are going paperless. Think of the amount of paper your company may have been using every day and then imagine how much you would be saving. It is estimated that in a year, a single employee will use [10,000 sheets](#) of paper. That would mean in a month they will use over 800 sheets of paper. By automating document production, this is a cost you will not have to worry about since you can now operate paperless.



## Faster Processing of Patient Information

A lot of data about patients to be processed and stored and that includes virus [test result](#) reports in the current scenario. At the same time though, medical practitioners are overwhelmed by the number of patients they have to deal with. Processing patient data manually can take as much as [50% of productive time](#). [Document automation](#) makes it faster and easier to process this information so that the medical staff can focus on caring for patients. Through quick automation, they are also able to transfer patients from one hospital to another without the risk of files getting lost since everything is shared with the click of a button.



## Efficient Handling of Unemployment Claims

Hospitals are not the only organizations that can be overwhelmed by the number of people needing attention right now. About [25 percent](#) of employers intend to cut jobs in the coming months and over [6 million](#) Americans filed for unemployment. Thousands of people have lost their jobs because of COVID-19 and they are entitled to unemployment benefits. Government departments need to process these claims quickly. [Automation of document production](#) and its swift initial setup means more claims can be processed and there would be no need for crowding at government bureaus.



## Ensures Accuracy and Productivity

During the period of social distancing, there is very little face to face interaction, so that means you cannot carry papers to the manager or proofreader. This means every individual needs to get things right straight away. For organizations like banks and insurance, accuracy is of utmost importance. With over [20% loss of productivity](#) due to challenges in document management, it is more important than ever to get it right during the current crisis. Automation of document production ensures accuracy all the time. Human error is eliminated despite everyone working remotely. We know every minute counts during the current crisis times. [Windward](#) will be proud to play a small yet critical role by helping you implement document automation and start generating documents in a matter of few hours.

